

科目名	英語特講 (A)	科目コード n0560
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学科名・学年	全学科 5 学年 (プログラム 2 学年)	担当教員	ポール・エドワーズ		
単位数	2 単位・選択	開講期間	通年	時間数	60 時間
				内訳 <small>(時間)</small>	講義(58), 演習(0) 実験(0), その他(2)
教科書	<i>Business Venture 1</i> (TOEIC Edition) (Barnard/Caday)				
補助教材	ListeningPackage Supplementary materials				
参考書					

A 科目の概要	
This course will be set up to prepare the graduating student with a solid background in business English that he/she can take with him/her to his/her future professional life. English will be an important asset to anyone who hopes to advance in their career and this course will help towards obtaining a general business English base.	
B 到達目標	
<p>Will give the students situations where they can practice and improve their English in business situations.</p> <p>Will help them become comfortable in using English in business and personal settings.</p> <p>Will work on their skills for giving a presentation.</p> <p>Will do training for the TOEIC test.</p>	
C 長岡高専の学習・教育目標との対応	(B) [B4]
D 履修上の注意	
Dictionaries compulsory	
E 評価方法	
<p>The students' achievements will be evaluated</p> <p>by giving them situations where they can practice and improve their English in business situations.(25%)</p> <p>by giving them situations where they use English in business and personal settings. (25%)</p> <p>by giving presentations.(25%)</p> <p>by giving them questions about TOEIC.(25%)</p> <p>定期試験【0%】(前期中間(0),前期末(45%),後期中間(0),後期末(55%))、その他の試験【0%】、レポート【0%】、その他【0%】の割合で到達目標に対する理解の程度を評価する。60 点以上を合格点とする。</p>	

F 授業計画・内容		
週	内 容	備 考
1	Introduction	
2	Greetings	
3	Personal Information	
4	Job Description	
5	Company Activities	
6	Meeting Business Clients	
7	Showing Visitors Around	
8	Review	
9	Asking about Locations	
10	Talking about Routines	
11	Describing Processes	
12	Making Telephone calls	
13	Arranging Appointments	
14	Test	
15	Test Review	
16	Requests and Offers	
17	Checking Information	
18	Talking about Your Past	
19	Expressing Opinions	
20	Talking about Preferences	
21	Agreeing and Disagreeing	
22	Review	
23	Making Comparisons	
24	Asking for Directions	
25	Apologizing	
26	Inviting	
27	Offering Food and Drink	
28	Ordering Food in a Restaurant	
29	Test	
30	Test Review	